

1/07 C-101 Bulletin

The Vermont Employer Seminars

If you haven't had the opportunity to attend one of these seminars, now is your chance. These are a coordinated initiative between Vermont State and Federal offices. Presentations include Internal Revenue Service, Vermont Department of Taxes, Bureau of Immigration and Customs Enforcement, Vermont Department of Labor, Social Security Administration, Vermont Office of Child Support and Vocational Rehabilitation. Each agency's presentation provides a brief overview of the requirements they have in place that may affect your business.

These one-day seminars are free and are held on Wednesdays. They begin at 9:00 a.m. and end at 4:00 p.m.

Please watch our web site at www.labor.vermont.gov for dates and locations. Once the seminars are posted, you will be able to register on-line at our web site by going to "Businesses" and then under "Related Links" to "Seminars for Employers"

You are invited to ** Register to use our NEW Internet Quarterly Wage and Contribution Application **

The on-line registration resides on our website at www.labor.vermont.gov. To access it, go to the "Business" section and click "UI Quarterly Tax Reporting" under the "Online Services" option.

Filing of quarterly reports online will become available upon receipt of your quarterly report and password through 10 days beyond the due date.

Registration:

You MUST register before you can use this application. Once your registration is confirmed, you will be provided a password on your next quarterly Wage and Contribution Report (2/07), which is generally mailed on the last Friday of each quarter. For security purposes, this password will be changed EVERY quarter.

Benefits to using this on-line application:

- ü Fast, easy to use, and has help menus for each step in the process
- ü Allows uploading of wage data information using a comma delimited format (CSV)
- ü Uploads wage record and employee information from prior quarter
- ü Allows up-date or add new employees
- ü Calculates "Excess Wages"
- ü Allows access to prior reports filed through the internet application
- ü Allows payment by Electronic Funds Transfer or paper check
- ü Provides opportunity to print a copy of the report filed
- ü Provides confirmation number to substantiate report was filed successfully
- ü Allows notification to the department of changes pertaining to your business
- ü Improves the accuracy for reports filed and wage record information
- ü Reports **COMPLETED** prior to 11:00 PM on the due date will NOT be assessed a late penalty and interest.

Frequently Asked Questions are available on our website or by calling Employer Services Unit at 802-828-4344.

Contact information:

If you have any questions, concerns or comments, please feel free to contact:

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