

# Vermont Department of Labor (VDOL)

P.O. Box 488

Montpelier, VT 05601-0488

802-828-4344

[www.labor.vermont.gov](http://www.labor.vermont.gov)

## THE FOURTH QUARTER 2016 C101 REPORT FILING WINDOW IS NOW OPEN THE DUE DATE IS JANUARY 31, 2017

**Timely UI Tax Filing** – Please be sure to file your Quarterly Report by the prescribed due date listed above to avoid a \$100.00 late filing penalty.

**Taxable Wage Base** – Effective with the filing of the report due on April 30, 2017, for the quarter ending March 31, 2017, the taxable wage base will increase from \$16,800 to \$17,300.

**Health Care Contribution** - Effective January 1, 2017, the health care contribution amount will increase from \$151.12 to \$158.77 for each “uncovered” full-time equivalent employee above the current FTE exemption (allowable exemptions of 4).

For more information regarding health care contribution and proper reporting, visit our website at <http://labor.vermont.gov/unemployment-insurance/employers/employer-health-care-contribution-information/>.

Questions about potential eligibility for all State Health plans and/or premium assistance for Vermont Health Connect and Employer-Sponsored insurance plans can be answered by calling the Agency of Human Services at 1-800-250-8427.

The State of Vermont has developed a website for the administration of Vermont Health Care Reform, which is available at: <http://hcr.vermont.gov>.

### **Wage and Hour Updates**

**Minimum Wage Change Effective January 1, 2017** – Vermont’s minimum wage will increase on January 1, 2017 from \$9.60 to \$10.00 per hour. The basic wage for tipped employees will increase from \$4.80 to \$5.00 per hour. Service or tipped employees are employees who customarily and regularly receive more than \$120.00 a month in tips for direct and personal services.

**Change in Meals and Lodging Allowance** – The amount an employer is allowed to deduct from an employee’s wages for meals and lodging has been updated. For information, visit our website at <http://labor.vermont.gov/wordpress/wp-content/uploads/Meals-and-Lodging-Allowance.pdf>.

### **State Information Data Exchange System – SIDES**

Employers are required by Vermont State Statute to respond to VDOL request for separation information within ten days of the form’s mail date.

SIDES is an electronic application made available to employers for electronic reporting of employee separation information. If you choose to utilize SIDES, your response in regards to your employee’s separation will be submitted electronically so you will not have to mail in a paper response to the Department.

How does SIDES work?

- When a claim for unemployment insurance benefits is filed, a separation form will be sent to the employer. A login Personal Identification Number (PIN) will be provided on the separation form. The SIDES application can be accessed at <https://uisides.org>.
- The employer then logs onto the SIDES website by selecting Vermont, providing the employer FEIN, Vermont UI account number, and the PIN provided on the separation form.
- Upon accessing the SIDES website, the employer then enters the information requested and electronically submits a response to the Department.
- Like the paper version, it is critical that the information provided is complete and accurate.

If you need assistance, please call us at 877-214-3331.

If you have questions or are in need of assistance, please contact the Vermont Department of Labor Employer Services Unit at 802-828-4344.