

JULY 2015

# Calendar of Events

All workshops are free and open to the public.

Please sign up in advance.

Space is limited so call to pre-register today!

**802-254-4555**

◆ Register with us at  
[www.vermontjoblink.com](http://www.vermontjoblink.com)

**This office will be closed on  
Friday, July 3rd for  
Independence Day**



CAREER  
RESOURCE CENTER  
232 MAIN STREET  
BRATTLEBORO, VT  
05301

OFFICE HOURS:  
MONDAY-THURSDAY  
7:45 TO 4:30  
FRIDAY  
9:45 TO 4:30

## WEEKLY WORKSHOPS

### MONDAYS INTERVIEWING CAN BE FUN 10:30 am

Learn how to prepare and look your best, answer difficult questions and how to follow up after the interview is over.

### MONDAYS RESUME WORKSHOP 2:00 pm

Find out how to best express your skills on a resume. If you have never written one, or have been writing them for years, all are welcome to attend. Afterwards, there will be an opportunity to work on your resume in our Resource Center with assistance from our staff.

### WEDNESDAYS JOB READINESS 12:30 PM

Participants in this group can learn how to find and use local resources, keep their job search organized, tap into the hidden job market, complete successful job applications, and much more!

## FEATURED EVENTS

July 1

2:00pm-3:00pm

### WIA ORIENTATION

Workforce Investment Act Program for Adults

July 2

11:00am-1:00pm

### THE GATHERING PLACE

HIRING EVENT

July 15

2:00pm-3:00pm

### WIA ORIENTATION

Workforce Investment Act Program for Adults

July 16

11:00am-1:00pm

### C&S WHOLESALE GROCERS

HIRING EVENT

July 29

1:00pm

### VETERANS CAREER RESOURCE GROUP

-CAREER GUIDANCE-JOB DEVELOPMENT-EFFECTIVE NETWORKING & MORE

\*ALL EVENTS ARE SUBJECT TO CHANGE\*

### What does the Career Resource Center Offer?

- ◇ Six computers, free for anyone to use for employment-related purposes
- ◇ Faxing, copying, printing, and scanning
- ◇ Trained staff to help you with your job search and career choices
- ◇ Assistance with writing resumes and cover letters
- ◇ Hiring events for local employers
- ◇ Information on continuing education

Are you an employer interested in holding a hiring event in our office?

Contact us at 802-254-4555 or  
[labor-vjl.brattleboro@state.vt.us](mailto:labor-vjl.brattleboro@state.vt.us)

## JULY 2015

## THIS MONTH'S FEATURE: VETERAN SERVICES

If you are a Veteran or eligible spouse, stop by your local career resource center to find the service or program that can help you. Veterans and eligible spouses (covered persons) are given priority of service for employment services and training.

Referrals to Community Partners and Resources

Personalized Job Search Assistance

Specialized Training Through Federal Programs (WIA)

Resume and Interview Workshops

Apprenticeships

Career Assessment and Job Development

For eligibility requirements please stop by your local resource center. Any further information on Veteran services, please contact Joe Campbell 802-373-8989 or

[joseph.campbell@state.vt.us](mailto:joseph.campbell@state.vt.us)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 Job Readiness 12:30pm-1:00pm WIA Orientation 2:00pm-3:00pm	2 The Gathering Place Hiring Event 11:00pm-1:00pm	3 This office will be closed for Independence Day.
6 Interviewing Can Be Fun 10:30am  Resume Workshop 2:00pm	7	8 Job Readiness 12:30pm-1:00pm	9	10
13 Interviewing Can Be Fun 10:30am  Resume Workshop 2:00pm	14	15 Job Readiness 12:30pm-1:00pm WIA Orientation 2:00pm-3:00pm	16 C&S Wholesale Grocers Hiring Event 1:00pm-3:00pm	17
20 Interviewing Can Be Fun 10:30am  Resume Workshop 2:00pm	21	22 Job Readiness 12:30pm-1:00pm	23	24
27 Interviewing Can Be Fun 10:30am  Resume Workshop 2:00pm	28	29 Job Readiness 12:30pm-1:00pm Veterans Career Resource Group 1:00pm	30	31