

JUNE 2015

Calendar of Events

All workshops are free and open to the public.

Please sign up in advance.

Space is limited so call to pre-register today!

802-254-4555

◆ Register with us at www.vermontjoblink.com

This office will be closed on Thursday, June 18th for a training.



CAREER
RESOURCE CENTER
232 MAIN STREET
BRATTLEBORO, VT
05301

OFFICE HOURS:
MONDAY-THURSDAY
7:45 TO 4:30
FRIDAY
9:45 TO 4:30

WEEKLY WORKSHOPS

MONDAYS INTERVIEWING CAN BE FUN 10:30 am

Learn how to prepare and look your best, answer difficult questions and how to follow up after the interview is over.

MONDAYS RESUME WORKSHOP 2:00 pm

Find out how to best express your skills on a resume. If you have never written one, or have been writing them for years, all are welcome to attend. Afterwards, there will be an opportunity to work on your resume in our Resource Center with assistance from our staff.

WEDNESDAYS JOB READINESS 12:30 PM

Participants in this group can learn how to find and use local resources, keep their job search organized, tap into the hidden job market, complete successful job applications, and much more!

FEATURED EVENTS

June 3

2:00pm-3:00pm

WIA ORIENTATION

Workforce Investment Act Program for Adults

June 9

11:00am-1:00pm

C&S WHOLESALE GROCERS

HIRING EVENT

June 17

2:00pm-3:00pm

WIA ORIENTATION

Workforce Investment Act Program for Adults

June 25

11:00am-1:00pm

Reliable Temps

HIRING EVENT

ALL EVENTS ARE SUBJECT TO CHANGE

What does the Career Resource Center Offer?

- ◇ Six computers, free for anyone to use for employment-related purposes
- ◇ Faxing, copying, printing, and scanning
- ◇ Trained staff to help you with your job search and career choices
- ◇ Assistance with writing resumes and cover letters
- ◇ Hiring events for local employers
- ◇ Information on continuing education

Are you an employer interested in holding a hiring event in our office?

Contact us at 802-254-4555 or
labor-vjl.brattleboro@state.vt.us

THIS MONTH'S FEATURE: WIA YOUTH

Attention teens and young adults! Are you ready to make a positive change in your life and prepare for your future? You may qualify for the Vermont Department of Labor's WIA (Workforce Investment Act) Youth Program. Our program assists young people facing a variety of barriers to employment with moving their lives in a positive direction.

Some of the key elements of the WIA Youth Program include education, employment, training, and supportive services.

Enrolling now for summer employment and training opportunities!

For more information, please contact Ed Merrill, WIA Youth Case Manager for Windham and Windsor Counties; call 802-251-0212 or email

edward.merrill@state.vt.us.

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| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|--|---|--|--------|
| 1 Interviewing Can Be Fun 10:30am Resume Workshop 2:00pm | 2 | 3 Job Readiness 12:30pm-1:00pm WIA Orientation 2:00pm-3:00pm | 4 | 5 |
| 8 Interviewing Can Be Fun 10:30am Resume Workshop 2:00pm | 9 C&S Wholesale Grocers Hiring Event 11:00am-1:00pm | 10 Job Readiness 12:30pm-1:00pm | 11 | 12 |
| 15 Interviewing Can Be Fun 10:30am Resume Workshop 2:00pm | 16 | 17 Job Readiness 12:30pm-1:00pm WIA Orientation 2:00pm-3:00pm | 18 | 19 |
| 22 Interviewing Can Be Fun 10:30am Resume Workshop 2:00pm | 23 | 24 Job Readiness 12:30pm-1:00pm | 25 Reliable Temps Hiring Event 11:00am-1:00pm | 26 |
| 29 Interviewing Can Be Fun 10:30am Resume Workshop 2:00pm | 30 | | | |