

OCTOBER 2015

# Calendar of Events

All workshops are free and open to the public.

Please sign up in advance.

Space is limited so call to pre-register today!

**802-254-4555**

◆ Register with us at

[www.vermontjoblink.com](http://www.vermontjoblink.com)



CAREER  
RESOURCE CENTER  
232 MAIN STREET  
BRATTLEBORO, VT  
05301

OFFICE HOURS:  
MONDAY-THURSDAY  
7:45 TO 4:30  
FRIDAY  
9:45 TO 4:30



## WEEKLY WORKSHOPS

### MONDAYS RESUME WORKSHOP 2:00 pm

Learn how to best express your skills on a resume. If you have never written one, or have been writing them for years, all are welcome to attend. Workshop is followed by an opportunity to work together with our staff in the Career Resource Center on your resume.

### WEDNESDAYS JOB READINESS 12:30 PM

Participants in this group will learn how to find and use local resources, keep their job search organized, tap into the hidden job market, complete successful job applications, and much more!

### 3<sup>rd</sup> and 5<sup>th</sup> Thursdays INTERVIEW WORKSHOP 2:00 PM

(October 15<sup>th</sup> and 29<sup>th</sup>) Learn how to prepare for your next interview and look your best! We will cover answering difficult questions and how to follow up after the interview is over.

## FEATURED EVENTS

### Oct. 7<sup>th</sup> & 21<sup>st</sup> WIOA ORIENTATION

2:00pm

Workforce Investment and Opportunity Act

Interested in VDOL's training options? Come to the WIOA Orientation for more information! Call us at (802) 254-4555 to pre-register.

### Oct. 13<sup>th</sup>

C&S WHOLESALE GROCERS

11:00am-1:00pm

HIRING EVENT

C&S Wholesale Grocers is hiring for a number of positions ranging from office/sales to selector and driver. Attend this event to learn more, apply for positions, and interview for their many employment opportunities.

### Oct. 22<sup>nd</sup>

Southern Vermont Career Expo

1:00pm-5pm

Brattleboro Union High School

Jobseekers, students and professionals are welcome to attend the Expo, which will feature employers and career options in the Southeastern Vermont area. Please see the reverse side of this calendar for more detailed information!

*What does the Career Resource Center Offer?*

- ◇ Six computers, free for anyone to use for employment-related purposes
- ◇ Faxing, copying, printing, and scanning
- ◇ Trained staff to help you with your job search and career choices
- ◇ Assistance with writing resumes and cover letters
- ◇ Hiring events for local employers
- ◇ Information on continuing education

*Are you an employer interested in holding a hiring event in our office?*

Contact us at 802-254-4555 or [labor-vjl.brattleboro@state.vt.us](mailto:labor-vjl.brattleboro@state.vt.us)

**THIS MONTH'S FEATURE: The Southern Vermont Career Expo**



The Third Annual Southern Vermont Career Expo, presented by the Windham Workforce Investment Board, will take place on October 22nd from 1:00 to 5:00 pm. Attendees will have the opportunity to meet top employers and entrepreneurs, explore career options and job leads, and get advice on career and educational plans. Exhibitors will include employers in Southeastern Vermont and the surrounding area, local educational institutions, staffing agencies, and career services providers.

Jobseekers, high school and college students looking to explore their career and educational interests, and working professionals looking for their next career move or professional opportunity are encouraged to attend!

New this year this year is the Career Social, which will take place following the Expo at Duo Restaurant at 136 Main St in Brattleboro. Interested individuals are welcome to attend this networking after-party. Attendees will have the opportunity to meet local entrepreneurs and professionals who are on hand to speak about their successes and challenges in Southern Vermont.

**The event will be held at the Brattleboro Union High School Gymnasium, located at 131 Fairground Road in Brattleboro, VT.** For more information on the event and a list of exhibitors, please visit [VermontCareerExpo.com](http://VermontCareerExpo.com) or [Facebook.com/WindhamWIB/events](https://www.facebook.com/WindhamWIB/events).

**OCTOBER 2015**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5 <b>Resume Workshop</b> 2:00pm	6	7 <b>Job Readiness</b> 12:30pm-1:00pm  <b>WIOA Orientation</b> 2:00pm-3:00pm	8	9
12 <b>Resume Workshop</b> 2:00pm	13 <b>C&amp;S Wholesale Grocers Hiring Event</b> 11:00am-1:00pm	14 <b>Job Readiness</b> 12:30pm-1:00pm	15 <b>Interviewing Workshop</b> 2:00 pm	16
19 <b>Resume Workshop</b> 2:00pm	20	21 <b>Job Readiness</b> 12:30pm-1:00pm  <b>WIOA Orientation</b> 2:00pm-3:00pm	22 <b>SoVT Career Expo</b> 1:00pm-5:00pm  <b>Career Social @ Duo Restaurant</b> 5:30pm-7:00pm	23
26 <b>Resume Workshop</b> 2:00pm	27	28 <b>Job Readiness</b> 12:30pm-1:00pm	29 <b>Interviewing Workshop</b> 2:00pm	30

*Events listed are subject to change. Please call ahead of time if you plan on attending an event.*