

Brattleboro & Springfield Career Resource Centers

Resources
&
Events



October 2017

Walk-In Resources

- Equipment and Materials for Your Job Search
 - Computers & High Speed Internet
 - Copy & Fax
 - Paper & Supplies
- Trained Staff to Assist in Your Career Planning
- 100s of Area Job Postings
- Veteran Priority of Service

Career Resource Centers

All Services are Free and Open to the Public

Monday – Thursday
7:45am to 4:30pm

Fridays
9:45am to 4:30pm

Closed Daily
12:15 to 1:00pm for lunch

Visit us online

www.vermontjoblink.com

www.labor.vermont.gov

Priming for Success!

The Windham WorkNet proudly presents



THURSDAY
October 19th
1–5pm

Robert H. Gibson
River Garden
157 Main Street
Brattleboro, VT

*More than a job fair...
a road map for building
your career in Southern Vermont!*

WHO SHOULD ATTEND?

Jobseekers • Working professionals • Students

WHY SHOULD YOU ATTEND?

EXPLORE exciting careers in local area
NETWORK with top employers • APPLY for jobs
GET ADVICE on career and education plans

Attend the Career Social after the Expo!
The Lounge @ 4 High Street • 5:30–7:00 pm

Attend Our Weekly Workshops

Brattleboro:

Resume Writing
Fridays 2-3 PM

Interviewing Skills
Fridays 10-11 AM

Job Readiness
Wednesdays 9-10 AM

Springfield:

Resume Writing
Oct. 2nd & 16th 10-11 AM

Interviewing Skills
Oct. 9th 10-11 AM

Job Readiness
Wednesdays 8:45-9:30 AM

Regional Career Resource Centers

Springfield

56 Main Street, Suite 101, Springfield, VT 05156 (802) 289-0999

Brattleboro

232 Main Street, Room 132, Brattleboro, VT 05301 (802) 254-4555

Brattleboro & Springfield

Career Resource Centers Workshops & Events - October 2017

Hiring Events	<ul style="list-style-type: none"> • Opportunities to interview with local businesses and employment agencies in our offices 	<p>Hiring events are scheduled by employers. Contact your local Career Resource Center of visit www.vermontjoblink.com to see the list of upcoming hiring events in Vermont</p>
Resume & Cover Letter Writing Workshop <i>*Pre-registration required</i>	<ul style="list-style-type: none"> • Learn to write effective resumes and cover letters along with proper use of these documents in your job search 	<p>Brattleboro Fridays: 2:00pm to 3:00pm</p> <p>Springfield Monday, October 2nd and 16th 10:00am to 11:00am</p>
Interviewing Skills Workshops <i>*Pre-registration required</i>	<ul style="list-style-type: none"> • Prepare for your next interview with this in-depth review of interviewing • Practice answering difficult questions and learn how to present yourself in a positive way 	<p>Brattleboro Fridays: 10:00am to 11:00am</p> <p>Springfield Monday, October 9th and 23rd 10:00am to 11:00am</p>
Job Readiness Series	<ul style="list-style-type: none"> • Weekly job search group covering a variety of job search related topics • Discuss employment opportunities available in the area 	<p>Brattleboro Wednesdays: 9:00am to 10:00am</p> <p>Springfield Wednesdays: 8:45am to 9:30am</p>
	<p style="text-align: center;">How to Prepare for a Job Fair Effective Job Search Strategies Interest Assessment Utilizing Your Network</p>	<p>October 4th October 11th October 18th October 25th</p>
WIOA Adult Training Program Orientation <i>*Pre-registration required</i>	<ul style="list-style-type: none"> • Learn about opportunities to take classes, earn a certificate or train on the job • Have your questions answered about WIOA and enrollment <i>**based on eligibility</i> 	<p>Wednesdays: 2:00 to 3:00pm</p> <p>Brattleboro October 4th and 18th</p> <p>Springfield October 11th and 25th</p>
WIOA Youth Training Program Orientation <i>*Orientations by Appointment Only</i>	<ul style="list-style-type: none"> • Learn about the WIOA program for youth and young adults • Explore opportunities for training in the classroom or on the job • Plan your next steps and enrollment <i>**based on eligibility</i> 	<p>Brattleboro: Ed Merrill Cell: (802) 505-5077 Edward.merrill@vermont.gov</p> <p>Springfield: Noreen Lake Cell: (802) 249-1354 Noreen.lake@vermont.gov</p>
5th Annual Career Expo Thursday, October 19, 2017 in Downtown Brattleboro	<ul style="list-style-type: none"> • Annual event highlighting over 40 area businesses and training providers with opportunities for your career 	<p>Career Expo Robert H. Gibson River Garden 1:00 – 5:00 pm</p> <p>Career Social The Lounge @ 4 High St. 5:30 – 7:00 pm</p>

All Services are available as walk-in unless otherwise noted