

Brattleboro & Springfield Career Resource Centers

Resources
&
Events



September 2017

Walk-In Resources

- Equipment and Materials for Your Job Search
 - Computers & High Speed Internet
 - Copy & Fax
 - Paper & Supplies
- Trained Staff to Assist in Your Career Planning
- 100's of Area Job Postings
- Veteran Priority of Service

Save the Date!



5th Annual Career Expo
Thursday, October 19, 2017
in Downtown Brattleboro

Two Great Events!

Career Expo
Robert H. Gibson River Garden
1:00 – 5:00 p.m.

Career Social
The Lounge @ 4 High St.
5:30 – 7:00 p.m.

Career Resource Centers

All Services are Free and
Open to the Public

Monday – Thursday
7:45am to 4:30pm

Fridays
9:45am to 4:30pm
Closed Daily
12:15 to 1:00pm for lunch

This annual event highlights over 40 area businesses and training providers with opportunities for your career.

Ready to get prepared? Attend our Resume, Interviewing and Job Readiness Workshops!

Our offices will be closed in observation of Labor Day on Monday, September 4th

Regional Career Resource Centers

Springfield

56 Main Street, Suite 101, Springfield, VT 05156 (802) 289-0999

Brattleboro

232 Main Street, Room 132, Brattleboro, VT 05301 (802) 254-4555

Visit us online

www.vermontjoblink.com

www.labor.vermont.gov

Brattleboro & Springfield

Career Resource Centers Workshops & Events - September 2017

Hiring Events	<ul style="list-style-type: none"> • Opportunities to interview with local businesses and employment agencies in our offices 	<p>Hiring events are scheduled by employers. Contact your local Career Resource Center of visit www.vermontjoblink.com to see the list of upcoming hiring events in Vermont</p>
Resume & Cover Letter Writing Workshop <i>*Pre-registration required</i>	<ul style="list-style-type: none"> • Learn to write effective resumes and cover letters along with proper use of these documents in your job search 	<p>Brattleboro Fridays: 2:00pm to 3:00pm</p> <p>Springfield Tuesdays: 9:00am to 10:00am</p>
Interviewing Skills Workshops <i>*Pre-registration required</i>	<ul style="list-style-type: none"> • Prepare for your next interview with this in-depth review of interviewing • Practice answering difficult questions and learn how to present yourself in a positive way 	<p>Brattleboro Fridays: 10:00am to 11:00am</p> <p>Springfield Thursdays: 9:00am to 10:00am</p>
Job Readiness Series	<ul style="list-style-type: none"> • Weekly job search group covering a variety of job search related topics • Discuss employment opportunities available in the area 	<p>Brattleboro Wednesdays: 9:00am to 10:00am</p> <p>Springfield Wednesdays: 8:45am to 9:30am</p>
	<p style="text-align: center;">Exploring Local Resources</p> <p style="text-align: center;">Time Management</p> <p style="text-align: center;">Conflict Resolution</p> <p style="text-align: center;">Workplace Success</p>	<p>September 6th</p> <p>September 13th</p> <p>September 20th</p> <p>September 27th</p>
WIOA Adult Training Program Orientation <i>*Pre-registration required</i>	<ul style="list-style-type: none"> • Learn about opportunities to take classes, earn a certificate or train on the job • Have your questions answered about WIOA and enrollment <i>**based on eligibility</i> 	<p>Wednesdays: 2:00 to 3:00pm</p> <p>Brattleboro September 6th and 20th</p> <p>Springfield September 13th and 27th</p>
WIOA Youth Training Program Orientation <i>*Orientations by Appointment Only</i>	<ul style="list-style-type: none"> • Learn about the WIOA program for youth and young adults • Explore opportunities for training in the classroom or on the job • Plan your next steps and enrollment <i>**based on eligibility</i> 	<p>Brattleboro: Ed Merrill Cell: (802) 505-5077 Edward.merrill@vermont.gov</p> <p>Springfield: Noreen Lake Cell: (802) 249-1354 Noreen.lake@vermont.gov</p>
Veteran Representative <i>*Pre-registration encouraged</i>	<ul style="list-style-type: none"> • The DVOP program provides intensive services to meet the employment needs of eligible veterans. • Services are available over the phone or one day per month in our centers by appointment 	<p>Schedule an appointment:</p> <p>Brattleboro: (802) 254-4555 September 27th</p> <p>Springfield: (802) 289-0999 September 6th</p>

All Services are available as walk-in unless otherwise noted