

# Disaster Unemployment Assistance (DUA) Step by Step Process:



## 1 YOU ARE LAID OFF OR UNABLE TO WORK DUE TO THE FLOOD

If you are unable to access work or your employer has laid you off, you can apply for unemployment insurance benefits.

## 2 APPLY FOR REGULAR UNEMPLOYMENT INSURANCE (UI)

Apply for regular UI to determine eligibility first. Visit the online initial claim portal at [labor.vermont.gov](http://labor.vermont.gov). **OR** call the initial application phone line at 1-877-214-3330

**IF YOU ARE DEEMED INELIGIBLE FOR REGULAR UI, YOU WILL BE PROMPTED TO APPLY FOR DISASTER UNEMPLOYMENT ASSISTANCE (DUA)**

## 4 COMPLETE THE INITIAL DUA APPLICATION

You **MUST** submit your DUA application within 30 days from the date indicated on [www.labor.vermont.gov](http://www.labor.vermont.gov)

## 5 FILE YOUR WEEKLY CLAIM

You must file weekly for DUA benefits to continue receiving payment.