



**Minutes of the Vermont Passenger Tramway Board Meeting
April 14, 2022, 5 Green Mountain Drive, Montpelier Vermont
Virtual Meeting held via TEAMS**

Board Members & Staff present: Chair, Commissioner Michael Harrington, Scott Reeves, Kirsten Ericksen, Sam Kessler, Mike Nellis, Jack Savasta, Erin Sylvia, Director of Workers Compensation and Safety, Dirk Anderson, CFO Chad Wawrzyniak. Jay Ramsey, Apprenticeship Director. Jeff Hammell, National Forrest Service, Nathan Blanks, National Forrest Service.

Public Members join by TEAMS & and the first in-person meeting since Covid.

Board Chair, Commissioner Michael Harrington calls meeting to order at 2:05pm.

Board Chair, Harrington asks if there are any questions for comments regarding the January 27, 2022 meeting minutes.

No questions or comments at this time.

Board member, Scott Reeves makes motion to approve.

Board member, Kirsten Erickson seconds the motion.

Minutes approved.

Draft ANSI Standard Update: Director, Dirk Anderson.

Currently the draft of the ANSI standard is set to be approved by April 25th. Dirk is in hopes to continue the momentum with the Vermont addendum. His goal would be to complete the rule adoption process by the winter season of 2022.

Financial Update: CFO, Chad Wawrzyniak

A fiscal year 2022 actual spreadsheet is provided to the Board. No significant points to note at this time, other than the budget appears to be on track as predicted.

No questions or comments.

Memorandum of Understanding: John Kamb, US Forrest Service.

Mr. Kamb has provided the Board with a 7-page document, Memorandum of Understanding (MOU). The purpose of this document is to outline cooperation between the US Forrest Service and the Vermont Department of Labor in regard to design, construction, operation, and maintenance of any ropeways that are located entirely or partly on or over National Forrest Service lands in Vermont.

It is noted that Sugarbush Resort, and Mount Snow are the only two Vermont mountains that have US forest lands on them.

Mr. Kamb and Mr. Blanks state they are open to any questions or concerns at this time.

One member states the concern of having Notify the Forrest Service in addition to the State of Vermont any and all incident that happen on their Mountains.

Mr. Kamb states that is not the case and they merely have access to the documentation if needed.

Board Chair, Michael Harrington states that the Departments legal team will conduct a throughout review of the MOU before signing.

There are no other questions or concerns at this time.

Apprenticeship Update: Molly Mahar, President of National Ski Area Association

Ms. Mahar updates that six students completed the entire program this past season, and four more on in the process. In early June of this year, classes will begin again, with three new instructors.

Currently an apprenticeship grant is being worked on in collaboration with Jay Ramey, Apprenticeship Director with the Department of Labor.

Jay Ramsey introduces himself to the group, as he is a new employee of the Department. His background is from the Vermont Department of Education. He is excited to build his team. He reminds the group there is a graduation ceremony on May 13th at the Vermont Technical College for those who are interested in attending.

Overall, Mountain Update: Mike Nellis

For summer operations there are currently seven modifications being performed. Mike suggests that any mountain replacing their electric drives should do their research ahead of time, reminding everyone of the complications they have seen in the recent past.

Also, to note that both Doppelmayr and Poma technicians will be extremely busy with new construction around the country and to plan accordingly if they are needed to assist on projects at our Vermont mountains.

Mike has provided the group with three revised Tramway forms: Incident report, Ariel tramway testing report, Ski area work report. He would ask everyone to review and make recommendations before finalizing these forms. In particular, the Ski area work report. This form's purpose is to combine the information that is currently collected on five separate forms. It is the Departments hope to minimize the effort and time necessary to complete the required documentation.

Mike also brings to the groups attention that there is a concern in who is reviewing and signing the Incident reports being submitted to the Department. He would ask that only a Mountain manager or Risk Manager sign these forms. That it is a trend that everyone from lift mechanics to lift attendants are signing them, and this is a poor practice.

A comment from Mark, public member asks that the form state "authorized representative" under the signature line.

This is noted and will be changed.

Board member, Kirsten Ericksen would like to clarify to usage of the new Ski Area work report form. Will this take the place of what Killington is currently submitting on their own.

Mike Nellis states that yes it would. The idea is to lessen what is submitted to the Department as far as volume of paper.

Board Chair, Michael Harrington asks if there are any public comments or questions.
There are none.

After discussion, July 14, 2022 at 1:00pm is the date set for the next meeting.

Board member, Scott Reeves makes motion to adjourn

Board member, Kiersten Ericksen seconds motion.

Meeting Adjourned.

Draft