



**WORKERS COMPENSATION DIVISION**  
**5 GREEN MOUNTAIN DRIVE, PO BOX 488**  
**MONTPELIER, VT 05601-0488**  
**(802) 828-2286**

Form 25M

Rev. 1/15

State File No.: \_\_\_\_\_  
 Ins. Co. File No.: \_\_\_\_\_  
 Date of Injury: \_\_\_\_\_

[www.labor.vermont.gov](http://www.labor.vermont.gov)

This form shall be filed whenever a claimant has received or is eligible to receive 90 days of temporary total disability [see Title 21 §641(a)(3)]. These are not consecutive days but cumulative. Failure to file this form promptly and accurately may result in administrative sanctions pursuant to Rule 45.000. In lieu of a screening a referral for vocational rehabilitation entitlement may be filed. This form MUST be filed with a copy of the referral form (VR1).

## MEMORANDUM OF PAYMENT

### Employee

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_

### Employer

Employer Name: \_\_\_\_\_ Employer Telephone Number: \_\_\_\_\_  
 Employer Address: \_\_\_\_\_  
 Insurer: \_\_\_\_\_

### Payment Made

Weekly Compensation  
 Date Disability Payment Began: \_\_\_\_\_ Weekly Amount Paid: \_\_\_\_\_  
 Total Amount of Indemnity Paid To Date: \_\_\_\_\_  
 Other: (Please Explain) \_\_\_\_\_

#### ISSUED BY:

Carrier: \_\_\_\_\_ Administrator (if not carrier): \_\_\_\_\_  
 Adjuster Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_  
 Adjuster Signature: \_\_\_\_\_ Adjuster's Employer: \_\_\_\_\_  
 Adjuster License #: \_\_\_\_\_

Vocational Rehabilitation Referral filed with: \_\_\_\_\_  
 Name of Vocational Rehabilitation Counselor

Company Responsible for Payment: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_